PRiMEPATH
TRAINING SOLUTIONS

INNOVATION
FOR LEADERSHIP
AND TRAINING



Skills Development and Training Programmes

2026

Empowering Our Workforce for Success

Contact Information

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Introduction
of Company

PrimePath Training Solutions is a proudly South African, B-BBEE Level 1 training and skills development provider committed to empowering individuals and organisations through high-quality, industry-relevant learning programmes. We believe that continuous learning is the foundation of personal growth, career advancement, and business success.

Our comprehensive range of training programmes covers IT, Manufacturing, Human Resources, Administration, Leadership, Management, Customer Service, and Business Skills. Each programme is designed to provide practical knowledge and real-world skills that can be immediately applied in the workplace, helping learners improve performance, increase productivity, and achieve their professional goals.

At PrimePath Training Solutions, we understand that every organisation faces unique challenges and requires tailored development solutions. Our experienced facilitators and industry experts deliver engaging, interactive training that focuses on practical outcomes rather than theory alone. Whether supporting individuals looking to advance their careers or organisations aiming to strengthen their workforce, we are dedicated to delivering training that creates lasting value.

We pride ourselves on professionalism, quality service, and a learner-centred approach. Through accredited training programmes, skills development initiatives, learnerships, internships, and customised learning solutions, we help bridge skills gaps and prepare learners for the demands of today's evolving workplace.

Our mission is to equip people with the knowledge, skills, and confidence they need to succeed while supporting organisations in building capable, competent, and future-ready teams. We strive to create opportunities for growth, transformation, and sustainable development across industries.

At PrimePath Training Solutions, we don't just provide training—we create pathways to growth, opportunity, and success.
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Training Specialisations

IT | MANUFACTURING | HR | ADMINISTRATION | LEADERSHIP | MANAGEMENT | CUSTOMER SERVICE | FINANCE | SALES & MARKETING | SUPPLY CHAIN | QUALITY MANAGEMENT | HEALTH & SAFETY | SOFT SKILLS | LEARNERSHIPS & SKILLS DEVELOPMENT.

Professional Development Skills

Delivery method	Programmes	Duration
Blended	Emotional Intelligence in the Workplace	2 days
Blended	Effective Workplace Communication	2 days
Blended	Dealing with difficult people	1 day
Blended	Negotiation Skills	2 days
Blended	Problem Solving & Decision Making	2 days
Blended	Business Etiquette & Cultural Diversity	1 day
Blended	Time Management	1 day
Blended	Change Management	2 days
Blended	Confidence & Assertiveness	2 days

A CERTIFICATE WILL BE AWARDED UPON SUCCESSFUL COMPLETION OF EACH PROGRAMME. FOR ACCREDITED PROGRAMMES, CERTIFICATION WILL BE ISSUED BY THE RELEVANT ACCREDITED TRAINING PARTNER IN ACCORDANCE WITH APPLICABLE QUALITY ASSURANCE REQUIREMENTS.

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Microsoft Office Professional Development

Delivery method	Programmes	Duration
Blended	Microsoft Excel Begginers	2 days
Blended	Microsoft Excel Intermediate	2 days
Blended	Microsoft Excel Advanced	2 days
Blended	Microsoft Powerpoint	2 days
Blended	Microsoft Word	2 days
Blended	Microsoft 365 Copilot for End Users	1 day

Financial Management Programmes

Delivery method	Programmes	Duration
Blended	Finance 101	2 days
Blended	Finance, Accounts, and Budgets for Non- Finance Managers	2 days

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Business Excellence Programmes

Delivery method	Programmes	Duration
Blended	Customer Service Excellence	2 days
Blended	Peformance Management	2 days
Blended	Sales & Marketing Skills	2 days
Blended	Exceptional Presentation Skills	2 days
Blended	Business & Report Writing	2 days

Risk & Compliance (GRC) Programmes

Delivery method	Programmes	Duration
Blended	Working at heights	2 days
Blended	First Aid	1 day
Blended	Fire Fighting	1 day

Business & Report Writing

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Management & Development Programmes

Delivery method	Programmes	Duration
Blended	Team Leadership & Collaboration	2 days
Blended	Performance Management	2 days
Blended	Project Management	2 days
Blended	Advanced Leadership Skills for Managers	2 days
Blended	Labour Law	1 days
Blended	Coaching & Mentoring	1 day

Debt Collection & Credit Control Programmes

Delivery method	Programmes	Duration
Blended	Debt Collection Techniques	1 day
Blended	Customer Communication in Debt Collection	1 day

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Professional Secretarial and Office Administration

Delivery method	Programmes	Duration
Bended	Frontline & Reception Skills	1 day
Blended	Meetings & Minutes Taking	1 day
Blended	Skills for PA and Secretaries	2 days
Blended	Business Writing and Report Preparation	2 days

Call Centre Programmes

Delivery method	Programmes	Duration
Blended	Cold Calling & Lead Generation	2 days
Blended	Customer Relationship Management (CRM)	1 day
Blended	Powerful Sales Techniques	2 days

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QCTO Accredited programmes

Delivery method	Programmes	Duration
Blended	OC: Contact Centre Manager NQF 5	18 Months
Blended	NC: Supply Chain Management NQF 5	12 Months
Blended	OC: Cloud Administrator NQF 4	12 Months
Blended	OC: Data Science Practitioner NQF 5	18 Months
Blended	OC: Marketing Coordinator NQF 5	18 Months
Blended	OC: Training & Development Practitioner NQF 5	12 Months
Blended	OC: Project Manager NQF 5	18 Months
Blended	Quality Controller NQF 4	12 Months
Blended	Sales Representative NQF 4	12 Months

PLEASE NOTE THAT ACCREDITED PROGRAMMES ARE OFFERED THROUGH STRATEGIC PARTNERSHIPS WITH ACCREDITED TRAINING PROVIDERS. ALL ACCREDITATION, ASSESSMENTS, MODERATION, AND CERTIFICATION ARE ADMINISTERED BY THE RELEVANT ACCREDITED PARTNER.

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SETA Accredited programmes

Delivery method	Programmes	Duration
Blended	Business Administration NQF 4	12 Months
Blended	Generic Management NQF 4	12 Months
Blended	New Venture NQF 2	12 Months
Blended	Business Administration NQF 3	18 Months
Blended	Business Administration NQF 2	18 Months
Blended	Generic Management NQF 5	12 Months
Blended	Contact Centre NQF 3	18 Months
Blended	Contact Center NQF 5	12 Months
Blended	Project Management NQF 4	12 Months

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How to Register

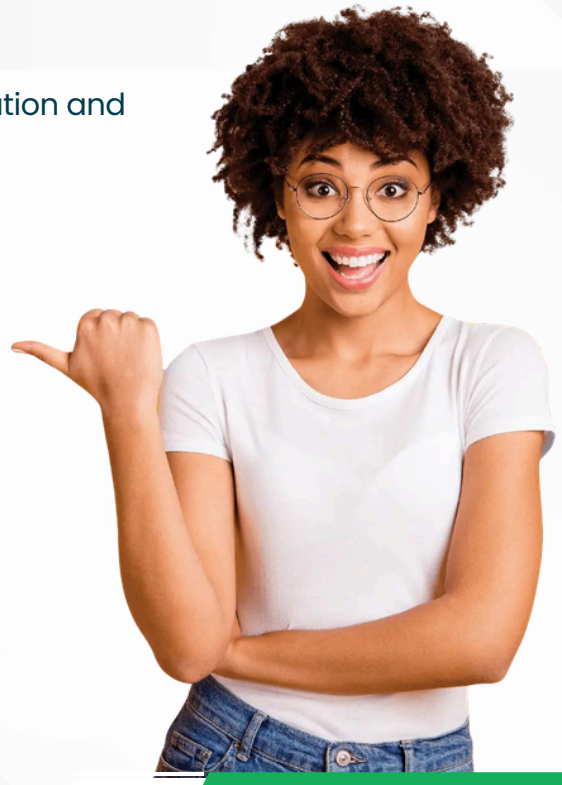
Step 1: Select the programme you wish to attend.

Step 2: Contact us via email or telephone to express your interest and confirm programme availability.

Step 3: Our team will provide you with the registration form and any additional information required.

Step 4: Complete and submit the registration form together with any supporting documentation, where applicable.

Step 5: Receive confirmation of your registration and programme details from our training team.



Mahlodi M

Contact Information

For any questions about the training programmes, please reach out to:

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